

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
SEPTEMBER 16, 2015
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:20 p.m. by Ribelin with the following members present: Ribelin, Cimino, Polichene, Savako, Walz, and Moser. Courtney was excused
Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Polichene made a motion and Walz seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#69-15 **MINUTES APPROVAL:** to approve the minutes of the August 19, 2015 Regular Meeting as presented.
Walz made a motion and Polichene seconded
6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Res#70-15 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
9-A Financial Summary for August 2015 as presented.
Cimino made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#71-15 **Gifts & Donations:** to accept donations in the amount of \$723.00 as presented.
9-A Savako made a motion and Cimino seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#72-15 **Discards:** to discard items listed as presented.
9-A Cimino made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics *9-B*
Department Reports / Statistics *9-C*
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS: None

OLD BUSINESS:

Discussion Item: HVAC contracts

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Moser made a motion and Walz seconded that the meeting be adjourned at 7:00 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Ben Ribelin, President

Janice Savako, Secretary