

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
FEBRUARY 21, 2018
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:04 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Moser and Grair. Walz and Courtney were excused.
Also present: Brian Hare, Director, and Patricia Bertsch, Fiscal Officer

Res#24-18 **Executive Session** Barber made a motion and Moser seconded to go into an executive session at 5:06 p.m. to discuss employment of an administrative staff member.
Roll call: Cimino - yes; Savako - yes; Walz -excused; Moser - yes; Courtney – excused; Barber – yes; Grair - yes

Res#25-18 **Come out of Executive Session** Moser made a motion and Barber seconded to come out of executive session at 5:40 p.m.
Roll call: Cimino - yes; Savako - yes; Walz - excused; Moser -yes; Courtney – excused; Barber – yes; Grair - yes

AGENDA APPROVAL: to approve the agenda as presented.
Savako made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#26-18 **MINUTES APPROVAL:** to approve the minutes of the January 17, 2018 Regular Meeting as presented.
Moser made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

FISCAL OFFICER

Res#27-18 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (2-A) and Financial Summary (2-B) for January 2018 as presented.
2-A Savako made a motion and Grair seconded
2-B 5 aye; 0 no; 2 absent; 0 abstain

Res#28-18 **Donations & Gifts:** to accept donations in the amount of \$640.40 as presented.
2-C Moser made a motion and Savako seconded
5 aye; 0 no; 2 absent; 0 abstain

Discards: none

Res#29-18 **Amended Official Certificate of Estimated Resources:** to approve the first amendment of the 2018 Official Certificate of Estimated Resources as presented.
2-D Grair made a motion and Moser seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 2-E
Department Reports / Statistics 2-F
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE:

PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS

Change Dates of March and November 2018 Regular Board Meetings: to approve changing the date of the March 21, 2018 regular board meeting to March 14, 2018 and to change the November 21, 2018 regular board meeting to November 14, 2018.

Barber made a motion and Moser seconded

5 aye; 0 no; 2 absent; 0 abstain

NEW BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Savako made a motion and Grair seconded that the meeting be adjourned at 6:45 p.m.

5 aye; 0 no; 2 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary