

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JULY 17, 2019
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair. Also present were Brian Hare, Director and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Moser made a motion and Savako seconded
7 aye; 0 no; 0 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#64-19 MINUTES APPROVAL: to approve the minutes of the June 19 2019 Regular Meeting as presented.
Walz made a motion and Courtney seconded
7 aye; 0 no; 0 absent; 0 abstain

FISCAL OFFICER

Res#65-19 Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report (7-A) and Financial Summary (7-B) for June 2019 as presented.
7-A Courtney made a motion and Moser seconded
7-B 7 aye; 0 no; 0 absent; 0 abstain

Gifts & Donations: None

Res#66-19 Discards: to discard item listed as presented.
7-C Savako made a motion and Courtney seconded
7 aye; 0 no; 0 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 7-D
Department Reports / Statistics 7-E
Adult Services
Children's Services
Public Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet.

NEW BUSINESS

Res#67-19 Circulation Policy Revision: to approve the revision to the Circulation Policy as presented.
7-F Courtney made a motion and Moser seconded
7 aye; 0 no; 0 absent; 0 abstain
Bylaws and Policy Committee: Set Work session date for 4:30 p.m. on August 21, 2019 to review Personnel Policies
Building and Grounds Committee: Will meet at Bean and the Baker, 107 E Main St, Ravenna, OH on July 31, 2019 at 9:00 a.m. to discuss landscaping.

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

Res#68-19 **Executive Session:** Moser made a motion and Savako seconded to go into an executive session at 6:12 p.m. to consider the employment of a public employee.

Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

Res#69-19 **Come out of Executive Session:** Courtney made a motion and Walz seconded to come out of executive session at 6:40 p.m.

Roll call: Cimino - yes; Barber - yes; Savako - excused; Walz - yes; Moser - excused; Courtney - yes; Grair – yes

ADJOURNMENT

Courtney made a motion and Moser seconded that the meeting be adjourned at 6:50 p.m.

6 aye; 0 no; 1 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary